



February 16, 2017

### Minutes

The Colchester Housing Authority met on February 16, 2017 for its monthly business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, Denise Salmoiraghi, Treasurer, and Lou DelPivo, Tenant Commissioner. The meeting was called to order at 7:15 PM.

The Secretary's minutes for January were reviewed; a motion was made by Lou and seconded by Todd to accept the minutes as submitted.

A motion was made by Marion and seconded by Lou to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

### ***PUBLIC COMMENT***

Marley Vachon reports she is very excited to perform in her recital at Carnegie Hall this weekend.

### ***ADDITIONS TO THE AGENDA-none***

### ***COMMUNICATIONS***

- CHFA inquired about audit—making arrangements, hopefully for next week
- In constant contact with The Housing Development Team regarding SSHP Phase 2 app

### ***REPORT OF EXECUTIVE DIRECTOR***

- Received Pre-Dev Funds payment 1 of 2 for \$110,050 on 1.26.7
- Received RSC payment 3 of 4 for \$3,612.50 on 1.31.17
- Have not yet received RAP payment 2 of 2 for \$38,853
- E-92 Unit 30 was leased for 2-1-17
- E-206 Unit 26 was vacated on 2-2-17, the evening before the Marshal came to remove the resident.
- E-206 Unit 41 filed for a continuance, new court date is 3.1.17
- E-92 Unit 22 issued a 10 day notice on 2.15.17 for non-payment & repeated safety issues
- Met with contractor on 2.8.17 to review the construction plans, trailer location, time line and general scope.

### ***REPORT OF TENANT COMMISSIONER***

- Lou reported that "Everything down here is fine."

RECEIVED  
COLCHESTER, CT  
2017 FEB 17 PM 2:37  
Robert Gustafson  
Executive Director  
10001 Dublin Village  
Colchester, CT 06415





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***UNFINISHED BUSINESS-none***

***NEW BUSINESS***

-Will need to outfit unit 8 and 26 for displacement occupancy during construction.

The meeting was adjourned at 7:35

Respectfully Yours,

*Todd Vachon*

Todd Vachon  
Secretary

CC: Janet LaBella – Chairperson  
Commissioners  
Rob Gustafson, Executive Director  
Rosemary Coyle, Selectwoman  
Town Clerk

